

CONTRA COSTA COLLEGE
College Council Amended Minutes

Date: Thursday, November 14, 2019**Time:** 2:00– 4:00 p.m.**Location:** SAB 211

Present: Management: Dr. Damon Bell (Interim President), Mojdeh Mehdizadeh, Mariles Magalong, Evan Decker (Speaker), Sandra Moore, Rod Santos, Tish Young
Classified: Brandy Gibson (Chair), Michael Simpson (Speaker), TeJae Dunnivant
Faculty: Katie Krolikowski, Nikki Ferguson (Speaker), Vanna Gonzales
Students: Preston Akubuo-Onwuemeka, Alfredo Angulo (Speaker)
Note-taker: Joy Brucelas

TOPIC	OUTCOMES	ACTION ITEMS
1. Call to Order by Chair	Meeting called to order by Brandy Gibson at 2:02 p.m.	
2. Public Comment	Mojdeh introduced our new Interim President, Dr. Damon A. Bell.	
3. Approval of Agenda	Motion to approve agenda (Evan) and seconded (Michael).	
4. Review of Minutes from 10/10/19	Motion to approve minutes (Michael) and seconded (Evan)	
5. Recommendation for Approval of Current Composition & Charge of Operations Committee	Motion to approve recommendation. Motion to approve (Nikki) and Seconded (TeJae). Motion approved.	Budget Committee Recommendation will be added to next meeting agenda in December. President's Office will update approved items to the Procedures Handbook.
6. Recommendation for Approval of Current Composition & Charge Planning Committee	Move to approve (Evan) and seconded (Preston). Motion approved.	President's Office will update approved items to the Procedures Handbook.
7. Recommendation for Approval of Process for Updating College Handbook	Review of handouts. Motion to approve (TeJae) and seconded (Alfredo). Motion approved.	Brandy will meet with Joy to review the changes to the College's Governance Structure. President's Cabinet will advise how the college governance committee's document is updated regularly.

8. Course Cancellation Principles and Timelines	Formal process is now documented and reviewed. Discussion. Motion to approve (Evan) and seconded (Michael). Motion approved.	
9. Budget Committee Report	Report by Mariles. Committee will come back with recommendation of their charge at the next College Council meeting.	
10. Operations Committee Report	Report by Mariles. Established goals of the committee. Report and Discussion of HVAC areas of concern with possible studies or surveys. Mojdeh proposed to have experts in Facilities come to College Council and provide a report.	
11. Planning Committee Report	Report and handouts by Katie. Provided update of Planning Committee Charge Recommendations and 2018-2019 Comprehensive Program Review Report	
12. Collegiality in Action: Effective Participation Fundamentals Training	Handout by Katie. Collegiality in Action training is available through the State. Committee would like to make this happen campus-wide.	
13. Accreditation Report	Report by Brandy. A technical writer has been identified with a roadshow in January for 1 st read.	
14. Construction Update	Report by Mariles. Groundbreaking ceremony will be on Wednesday, 11/20/19 at 3 p.m. at the GE Plaza.	Asked Joy / President's Office to send formal calendar invite for groundbreaking ceremony. (Mojdeh already sent a campus update last week inviting the campus)
15. eLumen Update	Report by Kelly. Curriculum and Instruction Committee, the SLO Committee, and Planning Committee all contribute to how eLumen will be set up. The chairs are working on how information is shared with the campus.	Kelly would like to handout a projected timeline at the next College Council meeting. Proposed to have an email sent out before the December Council of Chairs meeting. Check about

		appropriate language with Brandy.
16. Strategic Plan	Report by Katie. Handout (SEM 2019) Christina Paul (Strategic Plan Facilitator) has prepared 2 handouts that will go out to the campus. Katie reviewed the timeline with College Council. Discussion on possible dates of 1 st Read and final approval. The Strategic Plan is already on the Governing Board for June 2020 approval.	Bring this to the ALO meeting upcoming on Monday, 11/18/19.
17. Reports from Constituency Groups	<p><u>Associated Students:</u> Report by Alfredo Some of the reports of the Strategic Plan may be difficult for other students to understand (Ask for report from each constituency group).</p> <p><u>Faculty Senate:</u> Report by Katie—talked about a change to the Academic Calendar</p> <p><u>Classified Senate:</u> Report by Michael Reviewed updates to College Policies & Procedures, Discussed 4CLI Conference</p> <p><u>Management Council:</u> Report by Evan. Management Council met on 10/24/19 with a Guided Pathways update, Scale of Adoption status, and Protest Management Protocol. Rod reported on training that can be available through his external contacts at Berkeley and SF State. Discussion on possible locations for Muslim students to pray. Tuesday, 11/19 is next campus climate series (Building a sense of Trust) , announcement sent on 11/9 President’s weekly update; 11/21, Social & Racial Justice Group (Weekly update in October)</p>	Evan proposed that Guided Pathways be added as a Standing Agenda item to College Council.
18. Announcements	Alfredo announced the Political Action club is organizing an event. Staff and Faculty are invited to attend to watch debate. Ask Alfredo to forward email to me.	
19. Next meeting	December 12, 2019	
20. Adjournment	Meeting adjourned at 4:20 p.m.	